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Creating a Custom Shape

- Drawing Basic Shapes
- Enhancing Basic Shapes

Designing a Custom Stencil

- Creating a Custom Stencil
- Customizing a Stencil Master

Designing Styles and Templates

- Defining a New Style
- Creating a Template

Designing a Floor Plan

- Creating an Office Layout
- Working with Layers

Representing External Data in Visio

- Generating a PivotDiagram
- Creating an Organization Chart from External Data
- Importing Project Plan Data into Visio
- Linking to a Database
- Importing Excel Data

Sharing Your Drawings

- Linking a Visio Drawing to Other Applications
- Converting a Visio Drawing to Other File Formats
- Printing a Visio Drawing